

Resume

Jack Ngu

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NSW Drivers Licence & Car
Australian Passport
Multi-Lingual - English , Cantonese

SKILLS

- Creative personality with strong, dynamic communication skills.
- High order free-hand and digital drawing and design skills.
- Experienced and knowledgeable in both Mac and PC computers.
- Up-to-date and advanced knowledge of digital media production packages: Adobe Creative Suite; Flash Animation; and Final Cut Studio.
- Able to learn software and procedures quickly and extensively.
- Excellent research, planning and problem solving skills.
- Ability to work well within a team and autonomously.
- Able to produce quality work under varied conditions and pressures.

EDUCATION AND TRAINING

2008 Bachelor of Arts - Media Communication - Film Major - UNSW
2005 Diploma of Business - Advertising
2004 Higher School Certificate
2009 Senior First-Aid Certificate

MULTIMEDIA HISTORY

Current - *Multimedia Production* - Vietlish Entertainment
2009 - *Production Runner* – Hantoo (Korean commercial) OzCam
2009 - *Top 10 Finalist* - Short Cuts Western Sydney film festival
2007 - 2009 - *Marketing Director* - Vietnamese Students Association UNSW
2005 - 2008 - *Actor/Extra* - Voom Talent Management
2008 - *Creative Producer* - “Creayation” Young Achievement Australia
2008 - *Multimedia Production* - Rumble Pictures
2008 - *Project Participant* - Information Cultural Exchange - Youth Digital Cultures
2008 - *Wednesday Morning Co-Host* - 89.30FM 2GLF Liverpool Community Radio
2008 - *Top 30 Finalist* - Advertising Federation Australia Graduate Traineeship

(Current) - Pro Light & Sound - Granville

- *Multimedia, sales*

- Cataloging products
- General office duties, customer assistance, deliveries
- Online Sales/E-commerce
- Design business cards, website
- Testing and preparing audio, visual and light equipment

(Freelance) - Atdec (Advanced Technology Décor) - Liverpool

- *Multimedia Production, Consumer Packaging design*

- Plan and shoot installation video for various display monitor/television mounts
- Direct actors and Photography
- Edit, motion and deliver footage online
- Design product packaging

2008 - Myinvites.com.au

- *Graphic Designer, Web content (3 month Project)*

URL: <http://myinvites.com/site/event/design.aspx?contributor=6>

- Design invitations for various occasions
- Update website using backend software
- Client profiling
- Excel Data entry
- Marketing & Advertising Research

2007 - Bizi Games Mobile Entertainment

- *Graphic Designer*

- Character and Background design
- Animation
- Research

SALES & MARKETING

2008 - Current - *Multimedia Production and Direct marketing* - Rumble Pictures

2007 - Current - *Marketing Director* - UNSW Vietnamese Students Association

Part-time work during university

2005 - 2009

Big W - *Retail Assistant*

- Customer assistance
- Floor stock presentation
- Sales and Complaints
- Stocking and shelving

2003 - 2005

Franklins - *Retail Assistant*

- Customer assistance
- Floor stock presentation
- Sales and Complaints
- Stocking and shelving

INTEREST & ACTIVITIES:

Multimedia: animation; film-making; video games; digital & traditional fine arts; teaching/training; swimming; martial arts; snowboarding; volunteering.

2007 - 2009 - Marketing Director -UNSW Vietnamese Students Association
2005 - 2008 Actor/Extra - Voom Talent Management
2008 - Creative Producer - “Creayation” Young Achievement Australia
2008 - Multimedia Production - Rumble Pictures
2008 - Project Participant – Information Cultural Exchange: Youth Digital Cultures

VOLUNTEER WORK

2008 - Oasis - Salvation Army Surry Hills
- *Youth Support in Multimedia*

- Generate and discuss entertaining material
- Talk to youths and help develop creative ideas
- Train youths in video production and post

REFERRALS

Maria Tran
Youth Digital Cultures Coordinator
Information Cultural Exchange - Granville

Justine Kerrigan
Director of Photography
Oasis: Salvation Army Youth Support - Surry Hills

Ken Butti
Marketing Coordinator
Myinvites.com.au - Surry Hills

Fabian S.
Advanced Media Production Tutor
UNSW - Kensington

Kenneth Craker
Managing Director
Pro Light & Sound

Steve Lamont
Advertising Creative Tutor
TAFE - Ultimo